

Wise County Public Schools

Title: School Health Services Nurse

Qualifications:

1. Hold a current LPN/RN license in the State of Virginia
2. Current certification in CPR
3. Have at least one year of clinical experience in a hospital setting, preference in Pediatrics
4. Possess the ability to work well with students, parents, administration, staff, Medical providers, and community
5. A working knowledge of Special Education Services (procedures and law) preferred

Performance Responsibilities:

1. Responsible for the supervision of School Health Clinic
2. Responsible for administration of school health guidelines; liaison with health care providers, family, community, and schools
3. Responsible for interpreting information from health care providers
4. Responsible for participating in workshops/trainings/in-services for nurses/faculty
5. Responsible for participating in school-wide screening programs
6. Responsible in providing direct nursing care to students and staff
7. Responsible for maintaining a current skills and knowledge base
8. Responsible for compiling and submitting reports on a weekly, monthly, or quarterly basis
9. Responsible for developing Nursing Plans of Care for students requiring skilled nursing services in the school setting
10. Responsible for maintaining records for Medicaid billing
11. Responsible for other health related duties as assigned by the Coordinator of School Health and the Director of Special Education and Student Services

Terms of Employment:

Salary to be determined by the School Board

Evaluation:

Performance of this job will be evaluated annually in accordance with provisions of the Board's policy regarding nursing personnel.

The school board reserves the right to consider those who respond, any other potential candidates, and any position(s) or transfer(s) that may result in filling this position.

Applications are available via website of www.wise.k12.va.us, Employment Opportunities link, Support Applications. February 20, 2012 or Open until Filled. Send a letter of interest, an application, and a current resume to:

Ms. Jerri Adams
Director of Special Education/Student Services
Wise County Public Schools
P. O. Box 1217
Wise, VA 24293
276/328-8017
276/328-3350 Fax
jadams@wise.k12.va.us

Applicants are considered without regard to race, sex, national origin, political affiliation, disability, age, or religion.

****THE WISE COUNTY SCHOOL BOARD IS AN EQUAL OPPORTUNITY EMPLOYER****